



# INDIA LEASE DEVELOPMENT LIMITED

Corporate Identity Number : L74899DL1984PLC019218

Regd. Office : MGF HOUSE 4/17-B, ASAF ALI ROAD, NEW DELHI-110002

Phones : 41519433, 41520070 Fax : 41503479

website : www.indialease.com E-mail : info@indialease.com

GSTIN : 07AAACI0149R1ZB

August 13, 2019

Mr. Arun Mitter  
C-29, Mayfair Gardens,  
Hauz Khas Enclave,  
Delhi-110019

Dear Sir,

Sub: Re-appointment as an Independent Director of India Lease Development Limited (the "Company")

We have received the declaration that you meet the criteria of Independence as provided in Section 149 (4) &(6) of the Companies Act, 2013 read with Regulation (17) & (25) of SEBI (LODR) Regulations, 2015 for appointment as an Independent Director.

I am pleased to inform you that on the basis of the recommendations of the Nomination & Remuneration Committee and notice of your candidature received from a shareholder proposing your name to be re-appointed as an Independent Director and considering that you fulfill the conditions of the re-appointment of Independent Director pursuant to the provisions of Section 149 & 152 read with Schedule IV and other applicable provisions, if any, of the Companies Act, 2013 and Companies (Appointment and Qualification of Director(s), Rules, 2014 (including any statutory modifications(s) or re-enactment thereof, for the time being in force) and, the Board of Directors of the company on the recommendation of Nomination & Remuneration Committee have approved your re-appointment as an independent Director of the company for a second term of five years from September 18, 2019 to September 17, 2024. This letter sets out the terms and conditions of your re-appointment.

## 1. Re-appointment:

- 1.1 Your re-appointment as an Independent Director of the Company is subject to approval and/or such modifications as may be presented by the members at the ensuing Annual General Meeting of the company and the provisions of the Companies Act, 2013.
- 1.2 Your re-appointment is also subject to the maximum permissible Directorships that one can hold as per the provisions of the Companies Act, 2013 and the SEBI (LODR) Regulations, 2015.
- 1.3 Notwithstanding other provisions of this letter, the re-appointment may be terminated in accordance with the provisions of Articles of Association of the company or on failure to meet the parameters of independence as defined in



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Section 149(6) or on the occurrence of any event as defined in section 167 of the Companies Act, 2013.

- 1.4 Upon termination or upon your resignation for any reason, duly intimated to the company, you will not be entitled to any compensation for loss of office.

## 2. Committees

The Board of Directors (the Board) may, if it deems fit, invite you for being re-appointed on one or more existing Board's Committees or any such Committee that is set up in the future. Your re-appointment on such Committee(s) will be subject to the applicable regulations.

## 3. Time Commitment

- 3.1 As a Non-Executive Director you are expected to bring objectivity and independence of view to the Board's discussions and to help provide the Board with effective leadership in relation to the company's strategy, performance, and risk management as well as ensuring high standards of financial probity and corporate governance. You will be expected to attend Board, Board Committees to which you may be re-appointed and members meetings and to devote such time to your duties, as appropriate for you to discharge your duties effectively.
- 3.2 By accepting this re-appointment, you confirm that you are able to allocate sufficient time to meet the expectations from your role to the satisfaction of the Board.

## 4. Role and Duties

- i. You shall act in accordance with the company's Articles of Association.
- ii. You shall act in good faith in order to promote the objects of the company for the benefit of its members as a whole, and in the best interest of the company.
- iii. You shall discharge your duties with due and reasonable care, skill and diligence.
- iv. You shall refrain from any action that would lead to loss of your independence.
- v. You shall not achieve or attempt to achieve any undue gain or advantage either to yourself or to your relatives, partner or associates.



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- vi. You will assist the company in implementing the best corporate governance practices.

In addition to the above requirements applicable to all Directors, the role of the Non-Executive Independent Director has the following key elements.

**Strategy:** Non-Executive Independent Directors should constructively challenge and help develop proposals on strategy;

**Performance:** Non-Executive Independent Directors should scrutinize the performance of management in meeting agreed goals and objectives;

**Reporting:** Non-Executive Independent Directors take responsibility for the processes for accurately reporting on performance and the financial position of the Company; and

**Compliance:** Non-Executive Independent Directors should keep governance and compliance with the applicable legislation and regulations under review and the conformity of the company practices to accepted norms.

## 5. Status of Re-appointment

- 5.1 You will not be an employee of the company and this letter shall not constitute a contract of employment. You will be paid such remuneration if any by way of sitting fees for meetings of the Board and/or its Committees, if payable, as may be decided by the Board and approved by the members from time to time.
- 5.2 You will have no entitlement to any employee's benefits bonus during the re-appointment and no entitlement to participate in any stock option scheme operated by the Company.

## 6. Conflict of Interest

- 6.1 It is accepted and acknowledged that you may have business interest other than those of the company. As a condition to your appointment commencing, you are required to declare any such directorships, re-appointments and interests to the Board in writing in the prescribed form at the time of your re-appointment.
- 6.2 In the event that your circumstances seem likely to change and might give rise to a conflict of interest or, when applicable, circumstances that might lead the Board to revise its judgment that you are independent, this should be disclosed to both the Chairman and the Secretary.



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Your attention is also drawn to the requirements under the applicable regulations and the company's Insider Trading Code which concern the disclosure of price sensitive information and dealing in the securities of the company. Consequently you should avoid making any statements or performing any transactions that might risk a breach of these requirements without prior clearance from the Chairman or the Secretary.

## 8. Evaluation

The Board of Directors will carry out an evaluation of the performance of the Board as a whole, Board Committees and Directors on an annual basis as per company's policy. Your re-appointment on the Board shall be subject to the outcome of the yearly evaluation process.

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The company must include in its Annual Accounts a note of any material interest that a Director may have in any transaction or arrangement that the company has entered into. Such interest should be disclosed not later than when the transaction or arrangement comes up at a Board meeting so that the minutes may record your interest appropriately and our records are updated. A general notice that you are interested in any contracts with a particular person, firm or company is acceptable.

## 10. Termination:

- a. You may resign from your position at any time and should you wish to do so, you are requested to serve a reasonable written notice on the Board.
- b. Continuation of your re-appointment is contingent on your getting re-elected by the members in accordance with provisions of Companies Act, 2013 and the Articles of Association of the company, from time to time in force. You will not be entitled to compensation if the members do not re-elect you at any time.



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- c. Your re-appointment may also be terminated in accordance with the provisions of the Articles of Association of the company from time to time in force.

## 11. Governing Law

This agreement is governed by and will be interpreted in accordance with Indian law and your engagement shall be subject to the jurisdiction of the Indian courts.

If you are willing to accept these terms of re-appointment relating to your appointment as a Non Executive Independent Director of the Company, kindly confirm your acceptance of these terms by signing and returning to us the enclosed copy of this letter.

12. The terms and conditions of re-appointment of Independent Directors shall be open for inspection at the Registered Office of the company by any member during normal business hours.
13. The terms and conditions of re-appointment of Independent Directors shall also be posted on the company's website.

Thanking you,

By the order of the Board  
For India Lease Development Limited

  
Rohit Madan  
Manager, Company Secretary & CFO  
ACS - 13636

I hereby acknowledge receipt and accept the terms set out in this letter.

Signed.....  
Name : ARUN MITTER  
DIN : 00022941  
Date : August 13, 2019





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August 13, 2019

Mr. Sharad Aggarwal  
1/4, Patel Road,  
Jalandhar Cantt.,  
Jalandhar - 144005

Dear Sir,

**Sub: Re-appointment as an Independent Director of India Lease Development Limited (the "Company")**

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## 10. Termination:

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- b. Continuation of your re-appointment is contingent on your getting re-elected by the members in accordance with provisions of Companies Act, 2013 and the Articles of Association of the company, from time to time in force. You will not be entitled to compensation if the members do not re-elect you at any time.



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If you are willing to accept these terms of re-appointment relating to your appointment as a Non Executive Independent Director of the Company, kindly confirm your acceptance of these terms by signing and returning to us the enclosed copy of this letter.

12. The terms and conditions of re-appointment of Independent Directors shall be open for inspection at the Registered Office of the company by any member during normal business hours.
13. The terms and conditions of re-appointment of Independent Directors shall also be posted on the company's website.

Thanking you,

By the order of the Board  
For India Lease Development Limited

  
Rohit Madan  
Manager, Company Secretary & CFO  
ACS - 13636

I hereby acknowledge receipt and accept the terms set out in this letter.

Signed.....  
Name : SHARAD AGGARWAL  
DIN : 00629816  
Date : August 13, 2019



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GSTIN : 07AAACI0149R1ZB

Mr. Karun Pratap Hoon  
S/o Shri Pratap Hoon  
323 A, Sector - 6,  
Panchkula,  
Haryana - 134109

Dear Sir,

**Sub: Appointment as an Independent Director of India Lease Development Limited  
(the "Company")**

We have received the declaration that you meet the criteria of Independence as provided in Section 149 (4) & (6) of the Companies Act, 2013 read with Regulation (17) & (25) of SEBI (LODR) Regulations, 2015 for appointment as an Independent Director.

I am on behalf of the Board, pleased to inform you that on the basis of the recommendations of the Nomination & Remuneration Committee and notice of your candidature received from a shareholder proposing your name to be appointed as an Independent Director and considering that you fulfill the conditions of the appointment of Independent Director pursuant to the provisions of Section 149 & 152 read with Schedule IV and other applicable provisions, if any, of the Companies Act, 2013 and Companies (Appointment and Qualification of Director(s), Rules, 2014 (including any statutory modifications(s) or re-enactment thereof, for the time being in force) and, the Board of Directors of the company on the recommendation of Nomination & Remuneration Committee have approved your appointment as an independent Director of the company for a period of five years from November 19, 2020 to November 18, 2025. This letter sets out the terms and conditions of your appointment.

## 1. Appointment:

- 1.1 Your appointment as an Independent Director of the Company is subject to approval and/or such modifications as may be presented by the members at the ensuing Annual General Meeting of the company and the provisions of the Companies Act, 2013.
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By the order of the Board  
For India Lease Development Limited

  
Arun Mitter  
Director

Din : 00022941

Date : November 19, 2020

I hereby acknowledge receipt and accept the terms set out in this letter.

Signed -



Name : KARUN PRATAP HOON  
DIN : 05202566  
Date : November 19, 2020



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website : [www.indialease.com](http://www.indialease.com) E-mail : [info@indialease.com](mailto:info@indialease.com)

GSTIN : 07AAACI0149R1ZB

Sh. Dinesh Agnani,  
Senior Advocate,  
G-55, First Floor,  
Naraina Vihar,  
New Delhi-110028

Dear Sir,

**Sub: Appointment as Additional Director in the Category as "Non-Executive Independent Director" of India Lease Development Limited (the "Company")**

We have received the declaration that you meet the criteria of Independence as provided under Section 149, 150, 152 of the Companies Act, 2013 read along with Regulation 16, 17 & 25 of SEBI (LODR) Regulations, 2015, be and hereby appointed as an Independent Director.

I, am on behalf of the Board, pleased to inform you that on the basis of the recommendations of the Nomination & Remuneration Committee and notice of your candidature received from a shareholder proposing your name to be appointed as Non Executive Independent Director and considering that you fulfil the conditions of the appointment of Independent Director pursuant to the provisions of Section 149, 150 & 152 read with Schedule IV and other applicable provisions, if any, of the Companies Act, 2013 and Companies (Appointment and Qualification of Director(s), Rules, 2014 (including any statutory modifications(s) or re-enactment thereof, for the time being in force) and, the Board of Directors of the company on the recommendation of Nomination & Remuneration Committee have approved your appointment as Non-Executive Independent Director of the company for a term of 5(Five) years from February 09, 2024 to February 08, 2029 (both days inclusive). This letter sets out the terms and conditions of your appointment.

**1. Appointment:**

- i. Your appointment as Non-Executive Independent Director of the Company will be subjected to approval and/or such modifications as may be presented by the members through Postal Ballot and remote e-voting and the provisions of the Companies Act, 2013.
- ii. Your appointment is also subject to the maximum permissible Directorships that one can hold as per the provisions of the Companies Act, 2013 and the SEBI (LODR) Regulations, 2015.
- iii. Notwithstanding other provisions of this letter, the appointment may be terminated in accordance with the provisions of Articles of Association of the company or on failure to meet the parameters of independence as defined in Section 149(6) or on the occurrence of any event as defined in Section 167 of the Companies Act, 2013.





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- iv. Upon termination or upon your resignation for any reason, duly intimated to the company, you will not be entitled to any compensation for loss of office.

## 2. Committees

The Board of Directors (the Board) may, if it deems fit, invite you for being appointed on one or more existing Board's Committees or any such Committee that is set up in the future. Your appointment on such Committee(s) will be subject to the applicable regulations.

## 3. Time Commitment

- i. As a Non-Executive Independent Director you are expected to bring objectivity and independence of view to the Board's discussions and to help provide the Board with effective leadership in relation to the company's strategy, performance, and risk management as well as ensuring high standards of financial probity and Corporate Governance. You will be expected to attend Board, Board Committees to which you are /may be appointed and members meetings and to devote such time as appropriate for you to discharge your duties effectively.
- ii. By accepting this appointment, you confirm that you are able to allocate sufficient time to meet the expectations from your role to the satisfaction of the Board.

## 4. Role and Duties

- i. You shall act in accordance with the company's Articles of Association.
- ii. You shall act in good faith in order to promote the objects of the company for the benefit of its members as a whole, and in the best interest of the company.
- iii. You shall discharge your duties with due and reasonable care, skill and diligence.
- iv. You shall refrain from any action that would lead to loss of your independence.
- v. You shall not achieve or attempt to achieve any undue gain or advantage either to yourself or to your relatives, partner or associates.
- vi. You will assist the company in implementing the best Corporate Governance practices.



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In addition to the above requirements applicable to all Directors, the role of the Non-Executive Independent Director has the following key elements.

**Strategy:** Non-Executive Independent Director should constructively challenge and help develop proposals on strategy;

**Performance:** Non-Executive Independent Director should scrutinize the performance of management in meeting agreed goals and objectives;

**Reporting:** Non-Executive Independent Director take responsibility for the processes for accurately reporting on performance and the financial position of the Company; and

**Compliance:** Non-Executive Independent Director should keep governance and compliance with the applicable legislation and regulations under review and the conformity of the company practices to accepted norms.

## 5. Status of Appointment

- i. You will not be an employee of the company and this letter shall not constitute a contract of employment. You will be paid such remuneration, if any, by way of sitting fees for meetings of the Board and/or its Committees, if payable, as may be decided by the Board and approved by the members from time to time.
- ii. You will have no entitlement to any employee's benefits bonus during the appointment and no entitlement to participate in any stock option scheme operated by the Company.

## 6. Conflict of Interest

- i. It is accepted and acknowledged that you may have business interest other than those of the company. As a condition to your appointment commencing, you are required to declare any such directorships, appointments and interests to the Board in writing in the prescribed form at the time of your appointment.
- ii. In the event that your circumstances seem likely to change and might give rise to a conflict of interest or, when applicable, circumstances that might lead the Board to revise its judgment that you are independent, this should be disclosed to both the Chairman and the Secretary/Compliance Officer.





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## 7. Confidentiality

All information acquired during your appointment is confidential to the company and should not be released, either during your appointment or following termination (by whatever means) to third parties without prior clearance from the Chairman unless required by law or by the rules of any stock exchange or regulatory body. On reasonable request, you shall surrender any documents and other materials made available to you by the company.

Your attention is also drawn to the requirements under the applicable regulations and the company's Insider Trading Code which concern the disclosure of price sensitive information and dealing in the securities of the company. Consequently you should avoid making any statements or performing any transactions that might risk a breach of these requirements without prior clearance from the Chairman or the Secretary/Compliance Officer.

## 8. Evaluation

The Board of Directors will carry out an evaluation of the performance of the Board as a whole, Board Committees and Directors on an annual basis as per company's policy. Your appointment and re-appointment on the Board shall be subject to the outcome of the yearly evaluation process.

## 9. Disclosure of Interest

The company must include in its Annual Accounts a note of any material interest that a Director may have in any transaction or arrangement that the company has entered into. Such interest should be disclosed immediately & not later than when the transaction or arrangement comes up at a Board meeting so that the minutes may record your interest appropriately and our records are updated. A general notice that you are interested in any contracts with a particular person, firm or company is acceptable.

## 10. Termination:

- i. You may resign from your position at any time giving specific reasons of your resignation which includes no undue influence and should you wish to do so, you are requested to serve a reasonable written notice on the Board.
- ii. Continuation of your re-appointment is contingent on your getting re-elected by the members in accordance with provisions of Companies Act, 2013 and the Articles of Association of the company, from time to time in force. You will not be entitled to compensation if the members do not re-appoint you at any time.
- iii. Your re-appointment may also be terminated in accordance with the provisions of the Articles of Association of the company from time to time in force.



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## 11. Governing Law

This agreement is governed by and will be interpreted in accordance with Indian law and your engagement shall be subject to the jurisdiction of the Indian courts.

If you are willing to accept these terms of appointment relating to your appointment as a Non Executive Independent Director of the Company, kindly confirm your acceptance of these terms by signing and returning to us the enclosed copy of this letter.

12. The terms and conditions of appointment of Independent Director shall be open for inspection at the Registered Office of the company by any member during normal business hours.
13. The terms and conditions of appointment of Non-Executive Independent Director shall also be posted on the company's website.

Thanking you,

By order of the Board,  
For India Lease Development Limited,

  
(Arun Mitter)  
Director  
DIN: 00022941

Date: February 9, 2024

I hereby acknowledge receipt and accept the terms set out in this letter.

Signed -



Name : Dinesh Agnani  
DIN : 00591448  
Date : February 9, 2024



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GSTIN : 07AAACI0149R1ZB

Mrs. Leena Tuteja  
B-59, Lajpat Nagar 1,  
New Delhi-110024

**Sub: Appointment as Non-Executive Independent Director of India Lease Development Limited (the "Company")**

Madam,

We have received the declaration that you meet the criteria of Independence as provided in Section 149 (4) & (6) of the Companies Act, 2013 read with Regulation (17) & (25) of SEBI (LODR) Regulations, 2015 for appointment as an Independent Director.

On behalf of the Board, I am pleased to inform you that on the basis of the recommendations of the Nomination & Remuneration Committee and Audit Committee and notice of your candidature received from a shareholder proposing your name to be appointed as Non-Executive Independent Director and considering that you fulfill the conditions of the appointment of Independent Director pursuant to the provisions of Section 149 & 152 read with Schedule IV and other applicable provisions, if any, of the Companies Act, 2013 and Companies (Appointment and Qualification of Director(s), Rules, 2014 (including any statutory modifications(s) or re-enactment thereof, for the time being in force) and, the Board of Directors of the company on the recommendation of Nomination & Remuneration Committee and Audit Committee have approved your appointment as Non-Executive Independent Director of the company **for a term of 5 (Five) years from September 17, 2024 to September 16, 2029 (both days inclusive)**. This letter sets out the terms and conditions of your appointment.

**1. Appointment:**

- 1.1 Your appointment as Non-Executive Independent Director of the Company is subject to approval and/or such modifications as may be presented by the members through Postal Ballot and remote e-voting and the provisions of the Companies Act, 2013.
- 1.2 Your appointment is also subject to the maximum permissible Directorships that one can hold as per the provisions of the Companies Act, 2013 and the SEBI (LODR) Regulations, 2015.
- 1.3 Notwithstanding other provisions of this letter, the appointment may be terminated in accordance with the provisions of Articles of Association of the company or on failure to meet the parameters of independence as defined in Section 149(6) or on the occurrence of any event as defined in section 167 of the Companies Act, 2013.
- 1.4 Upon termination or upon your resignation for any reason, duly intimated to the company, you will not be entitled to any compensation for loss of office.



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## 2. Committees

The Board of Directors (the Board) may, if it deems fit, invite you for being appointed on one or more existing Board's Committees or any such Committee that is set up in the future. Your appointment on such Committee(s) will be subject to the applicable regulations.

## 3. Time Commitment

- 3.1 As a Non-Executive Independent Director you are expected to bring objectivity and independence of view to the Board's discussions and to help provide the Board with effective leadership in relation to the company's strategy, performance, and risk management as well as ensuring high standards of financial probity and Corporate Governance. You will be expected to attend Board, Board Committees to which you are/may be appointed and members meetings and to devote such time as appropriate for you to discharge your duties effectively.
- 3.2 By accepting this appointment, you confirm that you are able to allocate sufficient time to meet the expectations from your role to the satisfaction of the Board.

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- ii. You shall act in good faith in order to promote the objects of the company for the benefit of its members as a whole, and in the best interest of the company.
- iii. You shall discharge your duties with due and reasonable care, skill and diligence.
- iv. You shall refrain from any action that would lead to loss of your independence.
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**Reporting:** Non-Executive Independent Director take responsibility for the processes for accurately reporting on performance and the financial position of the Company; and

**Compliance:** Non-Executive Independent Director should keep governance and compliance with the applicable legislation and regulations under review and the conformity of the company practices to accepted norms.

## 5. Status of Appointment

- 5.1 You will not be an employee of the company and this letter shall not constitute a contract of employment. You will be paid such remuneration, if any by way of sitting fees for meetings of the Board and/or its Committees, if payable, as may be decided by the Board and approved by the members from time to time.
- 5.2 You will have no entitlement to any employee's benefits bonus during the appointment and no entitlement to participate in any stock option scheme operated by the Company.

## 6. Conflict of Interest

- 6.1 It is accepted and acknowledged that you may have business interest other than those of the company. As a condition to your appointment commencing, you are required to declare any such directorships, appointments and interests to the Board in writing in the prescribed form at the time of your appointment.
- 6.2 In the event that your circumstances seem likely to change and might give rise to a conflict of interest or, when applicable, circumstances that might lead the Board to revise its judgment that you are independent, this should be disclosed to both the Chairman and the Secretary/Compliance Officer.

## 7. Confidentiality

All information acquired during your appointment is confidential to the company and should not be released, either during your appointment or following termination (by whatever means) to third parties without prior clearance from the Chairman unless required by law or by the rules of any stock exchange or regulatory body. On reasonable request, you shall surrender any documents and other materials made available to you by the company.

Your attention is also drawn to the requirements under the applicable regulations and the company's Insider Trading Code which concern the disclosure of price sensitive information and dealing in the securities of the company. Consequently you should avoid making any statements or performing any transactions that might risk a breach of these requirements without prior clearance from the Chairman or the Secretary/Compliance Officer.





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The Board of Directors will carry out an evaluation of the performance of the Board as a whole, Board Committees and Directors on an annual basis as per company's policy. Your appointment and re-appointment on the Board shall be subject to the outcome of the yearly evaluation process.

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The company must include in its Annual Accounts a note of any material interest that a Director may have in any transaction or arrangement that the company has entered into. Such interest should be disclosed immediately & not later than when the transaction or arrangement comes up at a Board meeting so that the minutes may record your interest appropriately and our records are updated. A general notice that you are interested in any contracts with a particular person, firm or company is acceptable.

## 10. Termination:

- a. You may resign from your position at any time giving specific reasons of your resignation which includes no undue influence and should you wish to do so, you are requested to serve a reasonable written notice on the Board.
- b. Continuation of your re-appointment is contingent on your getting re-elected by the members in accordance with provisions of Companies Act, 2013 and the Articles of Association of the company, from time to time in force. You will not be entitled to compensation if the members do not re-appoint you at any time.
- c. Your re-appointment may also be terminated in accordance with the provisions of the Articles of Association of the company from time to time in force.

## 11. Governing Law

This agreement is governed by and will be interpreted in accordance with Indian law and your engagement shall be subject to the jurisdiction of the Indian courts.

If you are willing to accept these terms of appointment relating to your appointment as a Non-Executive Independent Director of the Company, kindly confirm your acceptance of these terms by signing and returning to us the enclosed copy of this letter.

12. The terms and conditions of appointment of Independent Director shall be open for inspection at the Registered Office of the company by any member during normal business hours.



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13. The terms and conditions of appointment of Non Executive Independent Director shall also be posted on the company's website.

Thanking you,

By order of the Board

For India Lease Development Limited

Murali.S

Chief Executive Officer

Date : September 17, 2024

I hereby acknowledge receipt and accept the terms set out in this letter.

Signed -

Name : LEENA TUTEJA

DIN : 10765107

Date : September 17, 2024